

1. Have you **EVER** had an application for certification or licensure as an appraiser denied by the State of Oregon or any other state? If yes, please explain and submit a copy of the denial notice/order. Yes ___ No ___
2. Have you **EVER** been the subject of a disciplinary action, public or otherwise, in this or any other state by any agency that has granted you a license, certificate or registration to engage in a regulated occupation, trade or profession? Disciplinary action may include, but is not limited to, warnings or corrective action, additional education, fine, probation, downgrade, suspension, revocation, voluntary surrender or official reprimand. *If yes, please explain and provide a copy of any documentation that describes the charges against you and the action taken by the agency* Yes ___ No ___
3. Are you the subject of **ANY** pending investigation, administrative sanction proceeding, hearing, trial or similar action by any agency that has granted or denied you a license, certificate or registration to engage in a regulated occupation, trade or profession? *If so, explain and submit a copy of any documentation that describes the charges against you.* Yes ___ No ___
4. Have you **EVER** entered a plea of nolo contendere, plead or been found guilty of or convicted of a **felony**? *If yes, and the information has not been previously submitted in a prior application to the ACLB, fully explain the facts of the offense and identify the location of jurisdiction of the proceedings. Include a copy of all final court documents identifying charges and assessing penalties.* Yes ___ No ___
5. Have you **IN THE LAST TEN YEARS** entered a plea of nolo contendere, plead or been found guilty of or convicted of a **misdemeanor**? *If yes to either of these questions, and the information has not been previously submitted in a prior application to the ACLB, fully explain the facts of the offense and identify the location of jurisdiction of the proceedings. Include a copy of all final court documents identifying charges and assessing penalties.* Yes ___ No ___
6. Are you now awaiting trial or sentencing in any criminal proceeding? *If yes, fully explain the facts if the alleged offense and identify the location of jurisdiction of the proceedings.* Yes ___ No ___
7. Have you **EVER** used any name other than the one herein, either initials, surname, maiden name, or alias? *If yes, please state all other names used.* Yes ___ No ___

I CERTIFY UNDER PENALTY OF PERJURY that the information provided in my application is true and accurate to the best of my knowledge.

I FURTHER CERTIFY UNDER PENALTY OF PERJURY that I hold an existing credential equivalent to the level being sought in Oregon pursuant to this application; and that I have met AQB education and experience requirements and passed an AQB approved qualifying examination for that credential.

I FURTHER ACKNOWLEDGE:

- ❖ I have read this application form in its entirety.
- ❖ I have read and agree to comply with all provisions of the appraiser license laws and rules in the State of Oregon.
- ❖ That falsification or misrepresentation of any of the information submitted as part of this application is grounds for the denial of issuance of an appraiser license or certificate and/or subsequent disciplinary action during the term of the license or certificate.
- ❖ I understand that my signature on this application is my consent for a criminal offender record check by the Appraiser Certification and Licensure Board.
- ❖ All fees are non-refundable.
- ❖ I understand that my social security number is required pursuant to ORS 25.785 and that failure to provide my social security number will be a basis to refuse to issue or renew my license. I also understand that my social security number will be used for child support enforcement purposes, criminal background checks, National Registry identification, taxpayer identification and/or identification on government education loans.
- ❖ I agree to cooperate with any investigation initiated by the Oregon Appraiser Certification and Licensure Board.

Signature of Applicant

Date

CONSENT TO SERVICE OF PROCESS FORM

KNOW ALL MEN BY THESE PRESENTS:

I, _____ am a non-resident of the state of Oregon, and I am an applicant before the Appraiser Certification and Licensure Board of the state of Oregon for a real estate appraiser license/certification.

I agree that my acceptance of a license/certification issued by the Appraiser Certification and Licensure Board is equivalent to an appointment of me by the administrator, director or designee of the board or agency as my agent for service of in lawful summons, process or pleading in any action or suit against me in any Court in the state arising out of my activities as a certified or licensed appraiser. I further agree that service so made upon the administrator, director or designee of the board or agency shall have the same legal force and validity as if service had been made on me personally in this state provided that:

1. Notice of the service and a copy of the summons, process or pleading is sent by registered mail by the plaintiff or the plaintiff's attorney to the defendant, at the most recent address furnished to the board or agency by the non-resident licensee or to the non-resident licensee's last known address; and
2. An affidavit of the plaintiff or the plaintiff's attorney of the mailing is appended to the summons, process or pleading and entered as a part of the return thereof.

I, _____ do hereby certify that records of my real estate appraisal activity conducted in the state of Oregon will be kept at the following address: _____, and that they will be available to the board or agency administrator, director or designee during normal business hours.

In witness whereof, license or certificate holder has subscribed his or her name hereto this day of _____, in the year _____.

Applicant's Signature

STATE OF _____

On this ___ day of _____, in the year _____, before me, _____

_____ personally appeared and proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged that he or she executed it.

Signature of Notary Public

My Commission Expires: _____

SEAL

To schedule a fingerprinting appointment, please follow these simple instructions:

1. Visit www.FieldprintOregon.com
2. Click on the “Schedule an Appointment” button.
3. Enter an email address under “New Users/Sign Up” and click the “Sign Up” button. Follow the Instructions for creating a Password and Security Question and then click “Sign Up and Continue”.
4. Enter this Fieldprint Code: **FPORAppCertLicDAS**
5. Enter the contact and demographic information required by the FBI and schedule a fingerprint Appointment at the location of your choosing.
6. At the end of the process, print the Confirmation Page. Take the Confirmation Page with you to your fingerprint appointment, along with two forms of identification.
7. If you have any questions or problems, you may contact the customer service team at:

877-614-4364

or

customerservice@fieldprint.com