



**APPRAISER CERTIFICATION  
AND LICENSURE BOARD**

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Salem, OR 97301

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For Office Use Only

**REQUEST FOR PUBLIC RECORDS**

Name of Appraiser/AMC: \_\_\_\_\_

Records you are seeking: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Number of Copies: \_\_\_\_\_ Format: \_\_\_\_\_

\_\_\_\_\_

Name of Requestor: \_\_\_\_\_

Address of Requestor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_

Costs for public records according to OAR 161-0080-0040, are as follows:

- Copying and certification of documents containing 5 pages or less - \$5.00
- Copying each page of a certified document in excess of 5 pages - .25 per page
- Copies of each page of an uncertified document made on a standard office copy machine –
- .25 per page
- There will be a charge for the actual cost for other materials and staff time not specifically identified in this rule.
- ***Documents will be sent upon receipt of payment***

\_\_\_\_\_  
Requestor Signature

\_\_\_\_\_  
Date